

# Course Information



**CI Arb**  
evolving to resolve

## 19<sup>th</sup> & 20<sup>th</sup> May 2022 Introduction to International Arbitration (Online)

### What is the aim of the course?

To provide an understanding of the general principles of International (i.e. non-domestic) Arbitration and its relationship to other dispute resolution processes. The course will provide candidates with an introduction to the legal framework of, and good practice and procedure in, International Arbitration in their jurisdiction.

### What are the learning outcomes?

On successful completion of this course candidates will be able to:

- Understand the background to International Arbitration;
- Describe the process and procedure of International Arbitration;
- Understand International Arbitration in the context of other forms of dispute resolution.

### What is covered within the syllabus?

- Comparison of dispute resolution procedures;
- Fundamental principles of the International Arbitration process;
- The UNCITRAL Model Law and Arbitration Rules;
- Arbitration rules: time-limited, institutional, industry standards, industry schemes and *ad hoc* agreements;
- Arbitration procedures: documents only and oral hearings;
- The legal framework: the importance of the seat, the New York Convention, procedural laws, and procedural rules;
- The Arbitration agreement;
- Commencement of the Arbitration;
- An Arbitrator's jurisdiction and powers;
- The Arbitration process: obligations of the tribunal, responsibilities and obligations of the parties;
- Managing the Arbitration process: communications, preliminary meeting, interlocutory matters, dealing with factual and opinion evidence and disclosure of documents including introduction to the IBA Guidelines;
- Presenting the claim and the defence: alternative methods;
- Procedure at a typical hearing, including contrasting common and civil law jurisdictions;
- Costs and interest: alternative approaches in different jurisdictions;
- Essentials of an enforceable Award.

### How is the course delivered?

The course is delivered over 2 days.

### How will I be assessed?

Assessment of this course is completed through an online multiple-choice test accessed via LearnADR. Candidates will be given 28 days to complete and submit the assessment. Candidates must achieve a minimum overall mark of 55% to pass the course. Results are made available to candidates immediately upon completion of the assessment.

### What are the entry requirements?

There are no entry requirements. The course is intended for candidates who:

- are new to the field of International Arbitration;
- wish to learn more about International Arbitration and its benefits to users;
- wish to become an Associate member of CI Arb.

English Language Competence - CI Arb training and assessment is carried out in English it is therefore essential that candidates are proficient in both written and spoken English. Where English is not a candidate's first language it is recommended that they have achieved a standard that is, as a minimum, equivalent to the International English Language Testing System (IELTS) level 7 or a score of 94-101 in the Test of English as a Foreign Language (TOEFL) system. CI Arb issues this advice as a guideline and, while it will not require any evidence of this standard prior to enrolment on a course, candidates who do not have this standard of English may be disadvantaged.

**What is the course fee and what does it include?**

The course fee is ₦109,000.00 The fee includes registration on the course, study materials and online assessment. *Please note that the fees are subject to change. Payment can be done by bank deposits or transfer to the Institute UBA Account No. 1007123970. The account name is Chartered Institute of Arbitrators.*

**What happens when I register for the course?**

Upon successful registration on the course, candidates will receive confirmation they are booked on the course. Candidates will be provided with an electronic copy of a Workbook to assist them in preparing ahead of the course.

**What is CI Arb’s policy on cancellation of courses?**

CI Arb reserves the right to cancel or change the date, venue or content of programmes and the names of speakers, lecturers and tutors. Candidates will be provided with adequate notice of any change. If CI Arb has to cancel a course, candidates will be provided with a full refund or the opportunity to transfer their registration to the next course. Should a candidate wish to cancel their registration of a course, notification must be received in writing to [info@ciarbnigeria.org](mailto:info@ciarbnigeria.org) or [ciarbnigeria@gmail.org](mailto:ciarbnigeria@gmail.org). Cancellation charges apply:

<b>Notice prior to commencement of event</b>	<b>Cancellation Charge</b>
Over two weeks	Full refund
One to two weeks	50% refund
Less than one week	No refund

*A delegate may also defer to the next available date. Deferment of two weeks or less to the course will attract a 50% penalty.*

**What is my next step when I complete the course?**

- will be awarded an Introductory Certificate;
- may progress onto Module 1 of the International Arbitration Pathway;
- will be eligible to apply for Associate grade of CI Arb, and take advantage of a range of educational and professional benefits.
- Please note that after 5 years, your result from the introductory course becomes invalid.

***Application Forms and Registrations***

Application Forms should be completed and returned with evidence of payment on or before 6<sup>th</sup> May, 2022 to the Branch Secretariat at 5B, Kunle Ogunba Street, Off Jeremiah Ugwu, Off Babatunde Anjous, Off Admiralty Way, Lekki Phase One, Lagos or via email to [ciarbnigeria@gmail.com](mailto:ciarbnigeria@gmail.com) or [info@ciarbnigeria.org](mailto:info@ciarbnigeria.org).

**Note: Registration is subject to space availability.**

**Mr. Seyilayo Ojo Chartered Arbitrator  
Chairman, Training Committee**

**Mrs. Josephine Akinwunmi, FCI Arb  
Branch Secretary**

THE CHARTERED INSTITUTE OF ARBITRATORS

NIGERIA BRANCH

Branch Secretariat: 5B, Kunle Ogunba Street, Off Jeremiah Ugwu, Off Babatunde Anjous, Off Admiralty Way, Lekki Phase One, Lagos.

Tel.: (234) 1 7739694, 01 4530961, 08034644337-8

E-mail: [info@ciarbnigeria.org](mailto:info@ciarbnigeria.org), [ciarbnigeria@gmail.com](mailto:ciarbnigeria@gmail.com).

Website: [www.ciarbnigeria.com](http://www.ciarbnigeria.com), [www.ciarbnigeria.org](http://www.ciarbnigeria.org)

E-mail: [info@ciarbnigeria.org](mailto:info@ciarbnigeria.org), [ciarbnigeria@gmail.com](mailto:ciarbnigeria@gmail.com).

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**Registration Form**

I wish to register for the above Course and thereafter apply for Associate Membership of the Chartered Institute of Arbitrators.

Registration fee is payable in advance.

**USE BLOCK LETTERS**

**Title: Mr., Mrs, Miss, Chief, Dr., Prof.**

First Name (Block Capitals) .....

Middle Name (Block Capitals) .....

Surname (Blocks Capitals) .....

Date of Birth .....

Physical Address .....

Tel. No: ..... E.-mail.....

Primary Profession /Trade .....

Qualifications .....

Firm/Organisation .....

I have read and understood the booking terms and conditions

Signature: ..... Date: .....

**For Official Use only:**

*Date of Receipt of Application*

*Receipt No:*

*Date Workbook forwarded:*

*Payment details*